

# REGULATIONS

For a diploma to be awarded, the following regulations must be complied with:

## **Regulation 1 – The Requirement**

Every IB diploma candidate must submit an extended essay. Students who do not submit the extended essay are not eligible for the IB Diploma.

## **Regulation 2 – Supervision**

It is the school's responsibility to ensure that each candidate submitting an extended essay is supervised by a teacher at the school with appropriate qualifications and/or experience in the subject chosen by the candidate. The teacher providing this supervision is referred to as the candidate's extended essay supervisor and must not be related to the candidate.

## **Regulation 3 – Language of the Essay**

Extended essays submitted in a group 1 or group 2 languages must be written in that language. Extended essays in all other subjects must be written in English, French, German or Spanish.

## **Regulation 4 – Malpractice**

The IBO defines malpractice as the attempt by a candidate to gain an unfair advantage in any assessment component. Collusion is when a candidate knowingly allows his or her work to be submitted for assessment by another candidate. Plagiarism is defined by the IBO as the submission for assessment of the unacknowledged work, thoughts or ideas of another person as the candidate's own. In order to avoid charges of plagiarism, candidates must always ensure that they acknowledge fully and in detail the words and/or ideas of another person. The same piece of work, or two versions of the same work, cannot be submitted to meet the requirements of both the extended essay and another assessment component of a subject contributing to the diploma.

## **Regulation 5 – Choice of Subject**

The list of available subjects and languages for extended essays is given in the *The Extended Essay, April 1998* handbook published by the IBO and is available on the IB-RHS webpage under "Extended Essay". Students will need to register for their subject by a given deadline. If they wish to change their subject area after the deadline a fee must be paid to IBO by the student.

I have read all of the regulations above and I understand my responsibilities for the completion of the Extended Essay.

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Student's name and signature

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date

## STUDENT AGREEMENT

- You will read and understand the general guidelines as well as the guidelines specific to the subject that you have chosen. These can be found in EE guide on the IB-RHS webpage.
- You will abide by the deadlines given for each task
- You will understand and abide by the school policy with regard to academic honesty, and shall cite all references and sources of ideas, quotations, data, diagrams, illustrations etc.

*You will understand that the role of your supervisor will be to:*

- Encourage and support you in your efforts
- Provide advice of a subject specific nature.
- Make sure that the work is your own.
- Complete the supervisor report

*You will understand that the role of your supervisor will **not** be to:*

- Get you started and tell you what to do.
- Give you a research question.
- Give you the resources
- Edit your work.
- Remind you of the deadlines
- Chase you to be able to read a draft and offer advice

**I understand that my supervisor can declare this agreement void if I fail to fulfill its conditions. In particular, I understand and agree that I will not receive the IB Diploma if I am unable to satisfy my supervisor about the authenticity of my extended essay.**

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\*\*Once both sides are completed, please turn in to your Extended Essay Supervisor